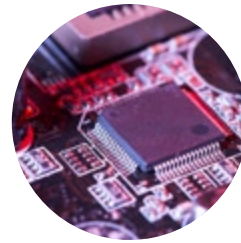


# I.T. INITIATIVES



## ON-LINE PIECE TRACKING

### 1. ACCESS

The online piece tracking is accessed through the company website [www.wtjohnson.co.uk](http://www.wtjohnson.co.uk). Once the site is entered there is a box at the top right of the screen marked "piece tracking system, Company log in". If you click this box it brings up the login screen. This requires a login and a password. Please apply for these from Jeremy McKinnell here at the mill ([jeremy@wtjohnson.co.uk](mailto:jeremy@wtjohnson.co.uk)). Once these have been entered the piece-tracking screen is displayed. It is a single screen report.

### 2. FUNCTION

The screen is organised under the following headings; quality, piece number, design, shade, dye code (shade number), weight length and status.

The screen information can be sorted by any of these headings by clicking the corresponding tab at the top of the screen. E.g. clicking the piece number tab will sort the screen by piece number numerically.

There are six statuses; Advised, Awaiting Instructions, Allocated, In Wet Finish, In Dry Finish, Ready For Despatch.

There is also a summary table of the entire screen displayed at the bottom of the screen. This gives the total number of pieces at WTJ and breaks them down into how many are in each of the six statuses.

### 3. TERMINOLOGY

**ADVISED** – This means that we have the piece on a sales order from the customer but it has not yet arrived.

**AWAITING INSTRUCTIONS** – This means we have been supplied the piece on a note but have no sales order for it.

**ALLOCATED** – This means we have both the piece and sales order but have not yet put the piece into work.

**IN WET FINISH** – This means the piece is in work but has not yet passed rough perch.

**IN DRY FINISH** – This means the piece has passed rough perch but is not yet ready for despatch.

**READY FOR DESPATCH** – This means the piece has been made up for despatch and is in the warehouse.

Once the piece is transferred onto a delivery note it will disappear from the report on the next update.

Please note that the report is only as accurate as the information being logged onto the computer. The report is built up from our real time system and this requires all pieces to be logged accurately through each process by the machine operators. Because of the complicated nature of many finishing routes and the requirement for additional processing sometimes, we believe that breaking the screen down into six status reports gives the most effective visibility. Clearly there will be a requirement for additional information and this will be provided through customer service in the usual way. The report also gives our customer the opportunity to identify where our information on a piece and theirs does not match. (eg pieces showing as advised which are not to be woven). Highlighting these to us will help the accuracy of our computer information and our expediting efficiency. It will also increase the accuracy of the report.



## ON-LINE PIECE TRACKING... CONTINUED

### **4. LENGTH AND WEIGHT.**

All pieces ready for despatch have a length and weight taken by WTJ.

WTJ also take a weight only as we put a piece into work. Therefore weights held against pieces in wet finish and in dry finish are ours. All other length or weight measures are as supplied by the customer on a delivery note. If no weight or length is supplied the report defaults to 1 metre and 1 kilo.

### **5. UPDATES**

The data in the report is real time at the point that you enter it online. In order to keep the information up to date simply refresh the screen in the normal way and this will crystallise the screen with the current data available.

### **6. DOWNLOAD**

One feature of the web tracking piece report is that it is possible to download it into Excel. If you right click on the piece table with internet explorer and click "export to excel" the list is dumped into excel and formatted into columns. Hopefully this may be useful.



## ELECTRONIC DATA INTERCHANGE

WTJ are able to create an EDI file at the same time we create a delivery note. This file can be sent as an attachment to an email. For customers who have compatible software it is possible to import this list in order to update their own system. A number of our customers are using this feature. For more information please contact Jeremy McKinnell. ([jeremy@wtjohnson.co.uk](mailto:jeremy@wtjohnson.co.uk))



## SWING TICKET BARCODE

The WTJ swing ticket attached to finished pieces contains 2 barcodes. The top barcode contains WTJ unique number for that piece. The second barcode, which runs along the length of the ticket, contains the customer piece number followed by the length. Customers with compatible software are able to scan the piece on arrival into their warehouse and details will be imported into their system. As above further details are available from Jeremy.

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